NORTHERN SUBURBS BRIDGE CLUB INC

Hendra, Brisbane

NSBC Management Committee Meeting
Saturday 29 August 2026

1. Welcome & Apologies

The President declared the meeting open at 10.35am and welcomed everyone to the meeting.

Attendees: David Lehmann (President), Greg Gosney (Vice-President), Catherine Flowers (Secretary), Tracey Armour (Treasurer), and Committee Members; Denise Taylor, Kit Duncan, Trish Wright, Robyn Wells, Alan Hayman, Sheena de Jager Miles.

Apologies: Kerry Barridge

2. Confirmation of Previous Minutes

The minutes had been previously circulated and were taken as read. The minutes for the meeting held on 11 July 2026 were CONFIRMED as a true and correct record of that meeting.

MOVED: Trish Wright *SECONDED: Alan Hayman* ***CARRIED***

3. Matters Arising from previous Minutes

- It was agreed that the previous suggestion of installing high performance lights and / cameras was too expensive and will be held in abeyance. The outside lights are to be left on and Denise to make a label for the switch.
- Administration task list – Catherine agreed to take over the weekly update email and Denise is to identify a backup person for the processing of memberships applications.
- Quotes for new router – Denise to follow up ASAP and circulate next week.
- Ellie Price EGC hire request. It was agreed that she will be charged $60 + GST for the first three hours (minimum hire) and each hour after that will be charged at $20 + GST.
- Life membership nomination guidelines - work in progress
- Water cooler maintenance - it was agreed to leave as is.

4. Financial Report

The July Financial Report had been previously circulated and was taken as read.

MOVED: Alan Hayman *SECONDED: Denise Taylor* ***CARRIED***

5. Administration Report

The July 2026 Administration Report which included an update on Memberships, Administration, Technology and Congresses had been previously circulated and was taken as read.

MOVED: David Lehmann *SECONDED: Catherine Flowers* ***CARRIED***

6. Inward and Outward Correspondence

The Inward and Outward Correspondence log was RECEIVED.

MOVED: Catherine Flowers *SECONDED: Greg Gosney* ***CARRIED***

7. General Business

Special General Meeting

It was agreed to schedule the meeting for 10 October 2026, 12.15pm. Catherine will ensure the notice and proxy forms are circulated well in advance. The proposed motion will be to increase the NSBC annual club membership fee to $25.00.

Eftpos replacement

Tracey advised that from 1 December 2026, Suncorp will no longer offer Eftpos merchant services. An alternative will be sourced, with Square appearing to be the best alternative.

Mentoring Guidelines proposal

David acknowledged the work that Kit had undertaken for the draft guidelines. The Committee discussed the potential supervised play on Monday nights and the draft "End of Lessons - what's next" flyer from David. The draft guidelines will be discussed further at the next meeting.

Dishwasher

The Committee discussed the feedback from some members about cups not being scrubbed before putting in the dishwasher. David will continue to press the point in his weekly updates.

Members' cups

The Committee discussed options for the two drawers of members' cups. They will be put on a side table and Directors to announce that if you wish for your cup to be kept here, then please put it back in the drawer. Any cups not claimed after a four-week period will be moved to the EGC.

Landscaping

David was authorised to buy additional soil to complete the landscaping works. The mulch will be obtained free from the Brisbane City Council.

Shelving for handbags

Robyn advised that she will see if she has any spare shelving that could be used for handbag and coat storage. If there is none then David has offered to build some shelving.

Grievances Procedure

The Committee discussed the need for updating the Grievance Procedures in the Constitution and Club By-Laws, noting that it may need to go to the Office of Fair Trading for approval. A sub-Committee of Trish, Catherine and Greg will be set up to work on this with the aim to have it completed by 30 November.

Member conduct complaint

The Committee was notified of a complaint relating to alleged intimidatory behaviour on 22 August 2026.

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Session conduct
Greg agreed to circulate a note to all Directors asking them to remind members to be mindful of the conversation volume during and after each board and set of boards have been played.

8. Next meeting

The next Committee meeting was confirmed for 10.30am, 10 October 2026, noting that the Special General Meeting will commence at 12.15pm.

The President declared the meeting closed at 12.30pm.

4 September 2026

David Lehmann, President　　　　Date

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